Lung Cancer Screening Patient Navigation Roles & Responsibilities

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| Navigation Service | Person(s) Responsible | Department and/ or Name of Facility |
| Program LIAISON - individual who understands clinic, provider, imaging, and other systems coordination involved in providing navigation-related services |  |  |
| In-reach/ Outreach |  |  |
| Educating individuals who are current clinic patients aswell as the community the clinic serves about lung cancer screening |  |  |
| Identification of clinic patients in need of screening |  |  |
| Contact and educate potentially eligible patients about screening |  |  |
| Promote your lung cancer screening program with small media (brochures, post cards, posters) |  |  |
| Patient Engagement/ Eligibility |  |  |
| Determine patient eligibility for lung cancer screening |  |  |
| Explain the screening procedure to patients, the importance of adhering to yearly screening, and the need to adhere to recommended evaluation of positive screens or incidental findings |  |  |
| Verify patient income and insurance status per routine clinic policy |  |  |
| Help patient determine if a self-pay lung cancer screening is possible if not covered by insurance or ineligible for insurance coverage |  |  |
| Help patient apply for other financial assistance programs for patients such as Medicare, Medicaid, and SSDI |  |  |
| Encourage eligible patients to schedule a shared decision-making visit |  |  |
| Shared Decision Making/ Tobacco Cessation Counseling |  |  |
| Help patients schedule a shared decision-making visit. |  |  |
| Remind patients about their upcoming shared decision-making visit and address barriers, is applicable.  |  |  |
| Work with patients to overcome common barriers for attending SDM visit. |  |  |
| Help patients access tobacco cessation materials or services |  |  |
| Work with patients to overcome common barriers for obtaining tobacco cessation services or resources. |  |  |
| Confirm that SDM and TCC are documented in the medical record  |  |  |
| Low dose CT scan |  |  |
| Verify that the LDCT written order was received at the imaging center |  |  |
| Remind patients about their upcoming imaging appointment. |  |  |
| Ensure patients have transportation to and from screening appointments |  |  |
| Work with patients to overcome common barriers |  |  |
| Follow-up |  |  |
| Ensure follow-up of lung screening results regardless if abnormal or normal screen - liaison between providers and patients |  |  |
| Follow-up with patients about results of the screening procedure and be sure they understand the results and when they should be re-screened or how to access additional care |  |  |
| Assist with setting appointments |  |  |
| Inform patient about who is the primary contact person if there are questions about eligibility, screening, post screening - including who to contact if patient is diagnosed with cancer, adverse event, or incidental finding |  |  |
| Collection of data points for evaluation - outcomes and data registries (document patient eligibility and SDM/ TCC completion, track needed follow-up and adherence for positive screens and IFs, and rates of: 1) Lung-RADs categories, 2) nodule management and procedures 3) lung cancer diagnoses with staging information ) |  |  |
| Maintain files with patient specific data and records for fiscal and evaluation audits |  |  |